The members present in the meeting are the following:-

1. Shri D.N. Jyrwa, Superintendent of Police, SCRB, Meghalaya, Shillong. (**Chairperson**)
2. Shri Shajan Paul, MPS, Dy. S.P, CCTNS, Meghalaya, Shillong.
3. Insp. A. Sangma, In- Charge, CCTNS Cell, Meghalaya, Shillong.
4. Insp. N.R. Jyrwa, CCTNS Cell, Meghalaya, Shillong.
5. S.I. A. War, CCTNS, Cell, Meghalaya, Shillong.
6. S.I. R.C Lyngdoh CCTNS Cell, Meghalaya, Shillong.
7. Shri Saurav Raj, Project Manager, SPMU, CCTNS Project, Meghalaya, Shillong.
8. Shri Samir Pradhan, Project Manager, System Integrator, CCTNS Project, Meghalaya, Shillong.
9. Shri Saurav Malakar, System Integrator, CCTNS Project, Meghalaya, Shillong.
10. Shri Aiban Lyngdoh, SPMU, CCTNS Project, Meghalaya, Shillong.

Actions taken and proposed to be taken concerning the points raised are updated as on 22nd March, 2017 as follows:-

Sl No	Agenda	Status & Developments	Decisions taken in the meeting
1	Fund released, Utilization, available with State Treasury and State Police.	**Funds Received till date - Rs. 10,69,84,849 + Rs. 30.15 lakhs (at State Treasury) = Rs. 11 Crores** Total Utilization - Rs.7,73,00,930 Balance Fund – Rs. 2,96,83,919 Interest Accrued – Rs20,51,367 Balance /Unspent- Rs.3,18,15,286 Invoices for due of payment: <table><tr><td>SI</td><td>72.22 Lakhs</td></tr><tr><td>SPMU</td><td>63.3 Lakhs</td></tr><tr><td>BSNL</td><td>75.82 Lakhs</td></tr><tr><td>Total</td><td>2.14 Crores</td></tr></table> **Funds Spent on 3rd March 2017** <table><tr><td>SI</td><td>29.70 Lakhs</td></tr><tr><td>SPMU</td><td>63.30 Lakhs</td></tr><tr><td>BSNL</td><td>73.79 Lakhs</td></tr><tr><td>Total</td><td>1.67 Crores</td></tr></table> **Net Balance – 1.51 Crores**	1. Bills of SPMU and SI to be released (Approx. value – 1.2 crores. Bills are under vetting **(Action: State Police)** 2. Sanctioning of additional fund of Rs.43, 94,910 for DG sets and Rs. 12, 80,000 for PCR is yet to be realized. Reminder may be send to MHA / NCRB. **(Action: State Police)** 3. O&M sanctioned money for SI of Rs. 2.5 crores is to be sanctioned by MHA as per the Contract Agreement and the same to be transferred to state treasury. Requisition for the same may also be sent to MHA / NCRB. **(Action: MHA/State Police)** 4. Sanctioning of the additional digitization fund of Rs 28 lakhs by State is pending. State Govt. may be followed for additional fund in this regard. Reminder letter in connection with this subject matter has been sent to the State Govt. vide Letter No.S-341/DD&DM/CCTNS/2012-17/199 Dt. 9/3/2017 **(Action: State Government)**
2	CAS 4.5 rollout status	1) Memory (RAM) and storage space of SDC servers under progress by State IT dept. 2) SI has initiated testing of final CAS V4.5 release in existing IT infra. 3) SI is experiencing "JWS update" error while upgrading offline server and is awaiting solution from CAS helpdesk. Expected to receive solution soon.	1)111 nos of Memory (RAM) Upgrade of Client site desktops done by MLP and handed over to SI for installation. **(Action: SI)** 2) SI was asked to complete all the necessary activities for launching of CAS 4.5 by 31st Mar 17. CAS 4.5 Roll Out at SDC done and for Police Stations in progress, expected to be completed by 10th Mar 17. **(Action: SI)** 3) Done. • As informed by S.I, C.P as per v 4.5 has been deployed along with the additional services. Presentation of the same will be conducted by S.I to State Police/ SPMU on 4th April, 2017. **(Action: SI)** • Additional Citizen Portal Services and Integration of Additional Modules in CAS 4.5 have been complete by SI.

		4) UAT for all services in CAS 4.5 expected to be completed by 31st Mar 17. 5) All monitoring reports of CAS 4.5 is being studied and will be shared subsequently by 31st Mar 17.	4) UAT for all services in CAS 4.5 expected to be completed by 31st Mar 17. **(Action: Police Department / SPMU)** 5) Study is being done for State level Search and Police Level Search and how much time it is taking. The same will be shared once completed. **(Action: SI / SPMU)**
3	No. of PS using CCTNS software	1) out of 44 PS, 39 PS are already using CAS 4.5 2) 4 PS expecting to use CAS at the earliest as appropriation of PC's done and configuring of Server and client PC in progress.	1. Since SI has refused to undertake the work for the newly inaugurated PS, a fresh NIT is being floated. In the meantime re-appropriation of Hardware from the existing sites is in progress for 4 New PS and expected to be completed with installation of CAS 4.5 by 20th Mar 17. The last date for submission of tender by bidders is 19th April, 2017. Thereafter, selected bidder will have to execute/ sign a contract agreement for service to 10 New PS. **(Action: State Police)**
4	No. of PS Filling 100% IIFs and reasons for not filling.	44 PS 4 PS expecting to use CAS at the earliest as appropriation of PC's done and configuring of Server and client PC in progress.	It is mandatory for all PS to use all the seven IIF forms and that only outputs from the CCTNS system would be sent to Courts. It is hoped ultimately all IIFs would go to courts only in the form of print outs in the near future. **(Action: All District SPs/CID)** Comparison for Crime in Data and CCTNS data is being done and the same will be shared for any gaps. **(Action: State Police/ SI / SPMU)**
5	Filling/entering of all IIF forms in the CCTNS software.	IIF1, IIF2, IIF3, IIF4 & IIF5 are entered in Core Application Software CCTNS.	Entry is in progress **(Action: All District SPs)**
6	PS Connectivity with State SDC	1) 30 out of 39 connected through BSNL & SWAN network. 2) Rest 9 PS are not connected (BSNL – 8 VSAT Site & SWAN – 1 site). 3) BSNL has been asked to provide connectivity feasibility report for 4 New Police stations. 4) Letter to both BSNL and SWAN to provide connectivity feasibility report for the 10 new sites.	Letter to both BSNL and SWAN for providing connectivity feasibility report for the 10 new sites has been sent vide *Letter No. S-316/ CCTNS/ BSNL/ Connectivity/2013-16/Pt-II/ 494 Dt. 9th March, 2017* **(Action: BSNL/State/IT)**
7	Data Migration is completed, if not reasons. (Including CCIS & CIPA data Migration Status)	1) Completed as per the counts mentioned in the contract for FIR & Non-FIR records. 2) Only 17 out of 39 PS were using CIPA & CCIS systems prior to CCTNS. At the beginning, it was decided to migrate data for legacy data only as all 39 PS had them ready for the past 10 years.	Completed.
8	Data Quality check procedure and status	1) POC of IIF1 to IIF5 was successfully done by MLP for entering and migration 2) 100% data validation performed by SI followed by; 3) 5% data validation by SPMU; 4) 100% data validation by State Police (MLP)	a) Comparison for Crime in Data and CCTNS data is being done and the same will be shared for any gaps. **(Action: SI / SPMU)** b) For data quality, SI and SPMU are in process to validate the data and provide feedback for all migrated data by 31st Mar 17. **(Action: SI / SPMU)**

			Reports have been shared with SI regarding the 1) *Date of Birth* and, 2) *Last name error in CAS* database, wherein SI enlightens that it is in the process of rectifying the mentioned errors. • Comparison to be carried out to detect any major differences between Crime India data and State's CAS digitized data. **(Action: SI / SPMU)**
9	Capacity Building/ Training	Around 220 Participants are yet to be trained.	Around 220 Participants are yet to be trained. (*Delay in completion of training as remaining seats have been kept for buffer and for future purpose*) Remaining 220 personnel yet to be trained will be called for training on 2nd Week of April, 2017.
10	Status of SDC and DRC	Working NKN to be ensured for SDC – DRC connectivity.	Working NKN to be ensured for SDC – DRC connectivity. **(Action: I.T. dept.)**
11	Data replication to NDC	Working and regularly monitored by Central network team of NCRB	Working and regularly monitored by Central network team of NCRB
12	Services offered to Citizen through Portal	a) Information to Police. b) Complaint Register. c) FIR search. According to NCRB, the services being offered through portal are complaint filling, Status of complaint, obtaining copy of FIR, details are arrested persons/wanted criminals, details of missing /kidnapped persons and matching with arrested , unidentified dead bodies, details of stolen /recovered arms, vehicles and other properties, submission of requests for issues /renewable of licences and various NOCs, verification for service /employment, domestic help, passport etc, to show information to citizens and enabling to download request forms.	Other services (including above) expected to be rolled out by end of April 2017 SI is in the process of testing and making the additional services go live before the stipulated time Presentation for Citizen's Portal to be held on 4th April, 2017 after inclusion of Additional Services in the portal. **(Action: SI)**
13	Sharing of Latitude, Longitude of PS with the NCRB	The same has been shared with State Police/NCRB vide email dated 10th Jan 2017.	The same has been shared with State Police/NCRB vide email dated 10th Jan 2017.
14	Third party audit of CCTNS project in the State/UT.	A letter was issued to DIT for the same.	A reply from IT has been received wherein it was recommended that a Third Party Auditing can also be carried out by SPMU. The same information was intimated to MHA. So far, NCRB has not yet commented on the developments of this subject matter.
15	Status of IT Cadre	Proposal for creation of posts under CCTNS has been submitted to State Government. However, Radio Operators have been deployed to all Police Stations for CCTNS works.	Reply is awaited. **(Action: State Govt.)**
16	Exit Management Plan of SPMU	Submitted and approved by State Police.	Done

17.	Integration of Mobile Applications	SI has been asked to do the same and has been confirmed by SI that this will be taken care once CAS V4.5 is finally rolled out.	SI intimated that it will be analyzed and necessary steps will be taken after the release of CAS 4.5. **(Action SI)**
18	Good Practices in implementa-tion of CCTNS	Radio Operators with 1 month of extensive CCTNS training has been deployed to all Police Stations for CCTNS works. State Police personnel (CCTNS Cell), dedicated for CCTNS Project, do constant monitoring of each PS for 100% FIR entry in the system. This is done for all PS and even the remotest PS of the state on regular basis.	Done.
19	VC with field formations	It was suggested to conduct regular monthly VCs with the district SPs, Dy. SP level, and head constable level on monthly basis. DG may also be requested to join and give their directions. It was also suggested that DSR through CCTNS should be sent to SP.	• It was decided that coordination with NIC is to be initiated to get the VC feasibility report of all the district headquarters to realize the said objective. • A letter was sent to NIC regarding the VC feasibility report. • Reply on this subject matter is still awaited. **(Action State Police/NIC, I.T Dept)**

The meeting concluded with a vote of thanks from the chair.

(Shri D.N.Jyrwa)
Superintendent of Police,SCRB,
Meghalaya, Shillong

(Project Manager)
SPMU, TCIL Ltd
CCTNS Project,
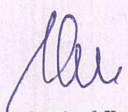Meghalaya, Shillong

(Project Manager)
System Integrator, TCS Ltd
CCTNS Project,
Meghalaya, Shillong

Memo No.S-290/ Monthly CCTNS/Review Meeting/2010-17/391-394   Dated: 3rd April, 2017

Copy to:-

1. The Chief Secretary to the Govt. of Meghalaya & Chairman (State Apex Committee), Meghalaya, Shillong for favour of kind information.
2. The Director General of Police & Chairman (State Empowered Committee), Meghalaya, Shillong for favour of kind information.
3. The Additional Director General of Police (CID), Meghalaya, Shillong for favour of information.
4. The Additional Director General of Police (Hqr/Admin), Meghalaya, Shillong for favour of information.
5. The Commissioner & Secretary, I.T. Dept., Meghalaya, Shillong for favour of information.
6. The G.M.T.D, BSNL, Meghalaya, Shillong for favour of information.
7. The Deputy Superintendent of Police, CCTNS/CID, Meghalaya, Shillong for information and necessary action
8. The Project Manager, SPMU, TCIL Ltd., CCTNS Project, Meghalaya, Shillong for information and necessary action.
9. The Project Manager, System Integrator, TCS Ltd., CCTNS Project, Meghalaya, Shillong for information and necessary action.

Superintendent of Police, SCRB
Meghalaya, Shillong