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**MINUTES OF MEETING HELD ON 17<sup>TH</sup> JANUARY 2018 IN THE OFFICE  
CHAMBER OF THE SP (SCRB) MEGHALAYA SHILLONG**

Members present in the meeting are as follows:-

1. Shri D.N. Jyrwa, Superintendent of Police (SCRB) Meghalaya, Shillong. (**Chairperson**)
2. Insp. N.R. Jyrwa, In- Charge, CCTNS Cell, Meghalaya, Shillong.
3. SI. A. War, CCTNS Cell, Meghalaya, Shillong.
4. SI R.C Lyngdoh CCTNS Cell, Meghalaya, Shillong.
5. Shri Bidhan Barua, SPMU, CCTNS Project, Meghalaya, Shillong
6. Shri Aibanshgain G. Lyngdoh, SPMU, CCTNS Project, Meghalaya, Shillong
7. Shri Saurav Malakar, System Integrator, CCTNS Project, Meghalaya, Shillong.

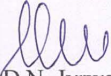
The agenda discussed and decisions taken in the meeting are as follows: -

SI No	Agenda	STATUS & DEVELOPMENTS / ACTIONS TO BE TAKEN
1	PS CONNECTED	<ul style="list-style-type: none"> <li>• SP (SCRB) was informed that out of the total 61 PS, 30 PS are without connectivity i.e. 8 VSAT, 1 SWAN sites and altogether 21 new PS that were proposed to be integrated into the CCTNS Project lot and as of now they are yet to be connected as selection of vendor for procurement of hardware is pending with PHQ to be informed to the Govt.</li> <li>• In view of the above, SCRБ has intimated BSNL, vide letter no. S-316/ CCTNS/ BSNL/ Connectivity/2013-17/Part-III/89 dated 13<sup>th</sup> Nov 2017 to provide a survey report for new connectivity of the new PS and VSAT sites. However, reply is yet to be received.</li> <li>• Also, NOFN was intimated vide letter dated 15<sup>th</sup> Jan 2018 regarding the site survey for connectivity feasibility of VSAT sites and new PS.</li> </ul> <p style="text-align: right;"><b>(Action : PHQ/BSNL/NOFN)</b></p>
2	NO. OF PS WHERE CCTNS HARDWARE & SOFTWARE DEPLOYED	<ul style="list-style-type: none"> <li>• Presently, CCTNS hardware has been deployed to only 41 PS out of the total 61 PS.</li> <li>• SP (SCRB) was apprised that this scenario is expected to improve once the commissioning of hardware for the 22 New PS is realized.</li> <li>• Further, Re-appropriation of PCs was done only for 2 PS out of the proposed 10 new PS. The remaining PCs will be deployed to respective PS shortly.</li> </ul> <p style="text-align: right;"><b>(Action: SPMU/SI/CCTNS cell)</b></p>
3	DATA ENTRY IN CAS	<ul style="list-style-type: none"> <li>• Overall 3000 plus data are being entered in CCTNS CAS during the year 2017.</li> <li>• Only FIRs of Rongra and Khliehriat PS are still due for entry in CAS.</li> <li>• It was also decided to request NCRB for additional relaxation of time i.e. for 24 hours to complete data entry in CAS during the year ending period.</li> </ul> <p style="text-align: right;"><b>(Action: NCRB/ SPMU/SI/CCTNS cell)</b></p>
4	ENTRY OF IIF 1-5 IN CAS	<p>Currently, 41 out of 61 PS are entering IIF 1-5 forms in CCTNS CAS. SP, SCRБ emphasized that the remaining forms (1 to 24) are also to be entered in the CAS</p> <p style="text-align: right;"><b>(Action: All Dist SPs/ SPMU/SI/CCTNS cell)</b></p>
5	ENTRY OF IIF 6 ONWARDS IN CAS	<ul style="list-style-type: none"> <li>• It was informed that as of now none of the CCTNS Police Stations are making entry.</li> </ul>

5	ENTRY OF IIF 6 ONWARDS IN CAS	<ul style="list-style-type: none"> <li>• Also recently a D.O Letter vide <i>D.O. No. S-423/CCTNS/PRAGATI/2016-17/167 Date 21<sup>st</sup> December, 2017</i> was sent to all district SPs to follow up on this matter and only East Khasi Hills has revert back.</li> <li>• It was directed that clarification is to be sought from the remaining districts. <b>(Action: All Dist SPs/ SPMU/SI/CCTNS cell)</b></li> </ul>
6	CCTNS GENERATED FORMS (IIF 1-6) ARE BEING SUBMITTED TO COURT	<ul style="list-style-type: none"> <li>• It was apprised that as of now none of the CCTNS Police Stations are doing so.</li> <li>• It was also informed that presently none of the PI offices are being equipped with CCTNS hardware thus hindering the CAS IIF forms entry workflow. Clarification is to be sought from MHA/NCRB as how to overcome this issue in order for the full process to be achieved through CAS.</li> <li>• Also recently a DO was sent to all district SPs to follow up on this matter and only East Khasi Hills has revert back.</li> <li>• It was directed that clarification is to be sought from the remaining districts. <b>(Action: All Dist SPs/ SPMU/SI/CCTNS cell)</b></li> </ul>
7	SYNCING OF CAS DATA AT SDC	<ul style="list-style-type: none"> <li>• It was informed, that server PCs of various PS with poor connectivity are being taken to the nearest Hub location once a month for synchronizing purpose.</li> <li>• At present there are 4 hub locations with stable network connectivity for data syncing namely <b>PHQ, Tura, Williamnagar and Baghmara.</b></li> <li>• It was also highlighted that the MPRO personnel attached at various PS are facing difficulty in taking their respective PS server PC to the nearest hub for syncing due to the unavailability of TA/DA. <b>(Action: All Dist SPs/ BSNL/ SPMU/SI/ CCTNS cell)</b></li> </ul>
8	CCTNS USED FOR GENERATION OF DAILY CRIME/STATUS REPORT	<ul style="list-style-type: none"> <li>• As of now SCRIB is using CAS for generation of various crime/status reports.</li> <li>• Since Dist SPs have been provided with the User ID for report generation, it was suggested that the Dists should also avail of this facility. <b>(Action: All Dist SPs)</b></li> </ul>
9	DR ESTABLISHED AND FUNCTIONAL	<ul style="list-style-type: none"> <li>• Police dept. has successfully registered for NIC Cloud services regarding the proposal for setting up of DRC via VM Cloud.</li> <li>• As NIC has informed that the proposed setup will fall under paid account, Police dept. has intimated MHA/NCRB for clarification whether there will be financial assistance from their end to meet the required cost implications. <b>(Action: NIC/SPMU/SI/CCTNS cell)</b></li> </ul>
10	STATE CITIZEN PORTAL SERVICES	<p>It was decided to wait till the connectivity has improved.</p>
11	FUND UTILIZATION	<ul style="list-style-type: none"> <li>• SP, SCRIB was informed that as of now available fund is only for the new PS.</li> <li>• Further allocation of fund for O&amp;M, BSNL and SPMU bills that are expected to be raised was addressed to MHA.</li> <li>• It was informed that approval of SPMU estimate for the period 2017-18 is still pending.</li> </ul>

11	FUND UTILIZATION	<ul style="list-style-type: none"> <li>• Also the additional fund for digitization is yet to be realized as Police Dept. has asked for clarification regarding details of the proposed digitization and to provide a tentative rate of the same.</li> <li>• The matter is being look into and will be reverted shortly.</li> </ul> <p>(Action: MHA/NCRB/SPMU/CCTNS cell)</p>
12	SEC & SAC MEETING	<p>SP (SCRB) suggested for convening of the annual SEC and SAC meet within the month of January 2018.</p> <p style="text-align: right;"><b>Action taken</b></p>
13	MISCELLANEOUS AGENDA	<ul style="list-style-type: none"> <li>• Information on the Status of the CCTNS whatsapp group was sought and it was updated that the same has been created. It was suggested that all stake holders are to be included into the group.</li> <li>• SPMU and SI requested for the sharing of the State Police Department GST details as it is essential for various official purposes.</li> </ul> <p>(Action: SPMU/SI/CCTNS cell)</p>

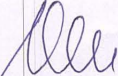
The meeting concluded with vote of thanks from the Chair.

  
 (Shri D.N. Jyrwa)  
 Superintendent of Police, SCRB  
 Meghalaya, Shillong

**Memo No. S-453/CCTNS/RM-MoM/SP Chamber/2018/1-3 Dated: Shillong, the 2<sup>nd</sup> February, 2018**

**Copy to:-**

1. The Director General of Police cum Chairman (State Empowered Committee), Meghalaya, Shillong for favour of kind information.
2. The Director General (NCRB), New Delhi for favour of kind information.
3. The Addl. Director General of Police (CID) cum Nodal Officer (CCTNS Project), Meghalaya, Shillong for favour of information.
4. The Addl. Director General of Police (Hqrs), Meghalaya, Shillong for favour of information.
5. The Commissioner & Secretary, Home (Police) Dept., Govt. of Meghalaya for favour of information.
6. The Commissioner & Secretary, I.T. Dept., Govt. of Meghalaya for favour of information.
7. The Dy. Inspector General of Police (CID), Meghalaya, Shillong for favour of information.
8. The STD/ SIO, National Informatics Centre (NIC), Meghalaya, Shillong for favour of information and necessary action.
9. The Special Superintendent of Police (CID), Meghalaya, Shillong for information and necessary action.
10. The Superintendent of Police EKH/ WKH/ SWKH/ RB/ WJH/ EKH/ NGH/ WGH/ EGH/ SWGH/ SGH Meghalaya for information and necessary action.
11. Shri Sushil Kannan, Jt. Asst. Director (CCTNS), NCRB East Block -7, Vivekanand Marg Sector1, R.K. Puram, New Delhi, Pin -110066 for information and necessary action.
12. The GMTD, BSNL, Meghalaya, Shillong for information and necessary action.
13. The Project Manager (SPMU), TCIL Ltd., CCTNS Project, Meghalaya, Shillong for information and necessary action.
14. The Project Manager (System Integrator), TCS Ltd., CCTNS Project, Meghalaya, Shillong for information and necessary action.
15. The I/C CCTNS Cell Meghalaya, Shillong for information and necessary action.

  
 Superintendent of Police, SCRB  
 Meghalaya, Shillong